



Ref. No.: AGCE/Office /Academic/2025-26/Sem-II/

Date: 31<sup>st</sup> December 2025

## Guidelines for Continuous & Internal Assessment

### **A) Continuous Assessment:**

1. Record keeping of Continuous assessment marks should be kept with respective faculty member.
2. There will be frequent cross verification of faculty record with student's file.

### **B) Internal Assessment:**

1. **For F.Y. / S.Y. / T.Y. / B.Tech. [All Branches] Regular Students Scheme of 40 marks (Theory) per subject is as follows:**

Sr. No.	Particulars		Conduction of Examination Max. Marks Based on Co's	Scheme of 40 marks	
01	Continuous Assessment [CA-01]	Examination Based on Unit I & II [CO-01 & 02 of Syllabus]	30	8	10
		Attendance (TH) of respective subject upto CA-01 Exam.	---	2	
02	Mid Semester Exam [MSE]	Mid Semester Examination Based on Unit I, II & III [CO-01, 02 & 03 of Syllabus]	30	20	20
03	Continuous Assessment [CA-02]	Examination Based on Unit IV & V [CO-04 & 05 of Syllabus]	30	8	10
		Attendance (TH) of respective subject upto CA-02 Exam.	---	2	

**Student can earn marks based on following theory class attendance criteria:**

1. Attendance more than 75 % — full weightage of marks i.e. 2 marks.
2. Attendance between 50-74 % — 1 mark.
3. Attendance less than 50 % — zero mark.

**2. For F.Y. / S.Y. / T.Y. / B.Tech. [All Branches] Regular Students Scheme of 60 marks (Practical) per subject is as follows:**

Sr. No.	Particulars		Conduction of Examination Max. Marks Based on Co's	Scheme of 60 marks	
01	Continuous Assessment [CA-01] Practical	Laboratory assessment	Exam marks are based on before MSE completed experiments.  <b>For example,</b> 04 experiments completed by CA-01 gives <b>40 marks</b> . <b>(10 marks per experiment:</b> <b>02 marks</b> for timely submission, <b>04 marks</b> for neatness, and <b>04 marks</b> for understanding). The total of 40 marks is then converted to a score out of 10	10	30
		Practical Exam conduction during the regular practical session <b>next week after the CA1 (TH) Exam.</b>	---	10	
		Oral based on the experiments completed	---	05	
		Attendance	---	05	
02	Continuous Assessment [CA-02] Practical	Laboratory assessment	Exam marks are based on after MSE completed experiments.  <b>For example,</b> 04 experiments completed by CA-01 gives <b>40 marks</b> . <b>(10 marks per experiment:</b> <b>02 marks</b> for timely submission, <b>04 marks</b> for neatness, and <b>04 marks</b> for understanding). The total of 40 marks is then converted to a score out of 10.	10	30
		Practical Exam conduction during the regular practical session <b>next week after the CA2 (TH) Exam.</b>	---	10	
		Oral based on the experiments completed	---	05	
		Attendance	---	05	

**Student can earn marks based on following practical class's attendance criteria:**

1. Attendance more than 90 % — full weightage of marks i.e . 05 marks.
  2. Attendance between 85-89 % — 4 mark.
  3. Attendance less than 75-84 % — 3 mark.
  4. Attendance less than 65-74 % — 2 mark.
  5. Attendance less than 50-64 % — 1 mark.
  6. Attendance below 50 % — zero mark.
- a. Student joining classes on the **1st day of the semester** will **receive 1 grace mark per subject**, which will be added to the final term work marks.
  - b. Additionally, **2 marks** will be **awarded per subject** if the student participates in a **Certification Course, Poster Presentation, Lab Innovation, AVISHKAR Competition, ANVESHAN, HACKATHON, DIPEX, paper publication, international conference paper presentation, patent**, etc..

The Practical Oral Examination will be evaluated for a total of 40 marks, with the distribution as follows:

- ❖ **Internal Examiner:** 20 Marks
- ❖ **External Examiner:** 20 Marks

Please ensure that the evaluation is carried out as per this marking scheme.

Head of Department must ensure strict adherence to all internal assessment norms within the department for consistent evaluation.

**DEAN ACADEMICS**

**PRINCIPAL**

Copy To: 1. All H.O.D.'s (For circulation to all staff)  
2. Student Notice Board  
3. Examination Section